

Neston Memorial Hall Block Booking Form

User Group	
Name of Hirer	
Address	
Telephone	
Email:	

Please fill in Table 1 for the the hours of hire required (maximum of six months)

£6.00

Month	Day(s)	Start Time	Finish Time	Total Hours	Treasurer Use	
					Cost	Invoiced
					£0.00	
					£0.00	
					£0.00	
					£0.00	
					£0.00	
					£0.00	
					£0.00	
					£0.00	
					£0.00	
					£0.00	
					£0.00	
Total				0	£-00	

Please note: you are allowed access to the Hall 30 mins before and for 30 mins after your required times - if you require longer to set up you will need to book this extra time.

The cost of the Hall is £6 an hour. This includes use of all rooms, tables, chairs and crockery.

The hiring fee will be invoiced monthly by the Treasurer for the hours stated in the table unless agreed otherwise by the Hirer and the Treasurer

Please sign to say that you have read and accept the conditions of Hire:

Signature		Name:	
Date:			

Return form to: Gary Taylor, 31 Elley Green, Neston SN13 9TX